

**Substance Abuse Prevention and Treatment Agency Advisory Board Bimonthly Meeting  
MINUTES**

**DATE:** February 14, 2018

**TIME:** 9:00 a.m.

	<i>Meeting</i>	<i>Videoconference</i>
<b>LOCATION:</b>	4126 Technology Way 2nd Floor, Conference Room 201 Carson City, Nevada 89706	6161 W. Charleston Blvd. East Hall Conference Room Las Vegas, NV 89146

**TELECONFERENCE:** 1-419-655-0002 US Toll / Access Code: 804 030 423 / \*Note: If you are asked to enter a code after the access code, please press # to bypass it.

**BOARD MEMBERS PRESENT**

Michelle Berry, Acting Chair, Center for the Application of Substance Abuse Technology (CASAT)	Diaz Dixon, Step 2
Denise Everett, Ridge House	Jolene Dalluhn, Quest Counseling
Jennifer DeLett-Snyder, Join Together Northern Nevada (JTNN)	Lana Robards, New Frontier
Tammra Pearce, Bristlecone Family Resources	Amanda Henderson, WestCare Nevada
Pauline Salla-Smith, Frontier Community Coalition	Jamie Ross PACT Coalition
Aaronell Matta, Community Counseling Center	
David Robeck, Bridge Counseling	

**BOARD MEMBERS ABSENT**

Ester Quilici, Vitality Unlimited	Kelly Robson, HELP of Southern Nevada
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**OTHERS PRESENT**

Michelle Padden, CASAT	Taylor Radke, Partnership Douglas County
Wendy Madson, Healthy Communities Coalition	Dani Tillman, Ridge House
John Firestone, The Life Change Center	Linda Lang, Nevada Statewide Coalition Partnership
Hannah McDonald, Partnership Carson City	Andrea Zeller, Churchill Community Coalition
Diane Anderson, CARE Coalition	Tenea Smith, Rural Nevada Counseling
Mary Duff, NyE Communities Coalition	
Trey Delap, Group Six Partners	Leo Magrdichian, WestCare Nevada
Heidi Gustafson,	Caroline Basagoitia, Carson City Community Counseling
Kasey Chu, New Frontier	
Kristen Rivas, Division of Child and Family Services	

**STAFF & GUESTS PRESENT**

Marco Erickson	Kendra Furlong
Auralie Jensen	J'Amie Frederick
Sara Weaver	Jessica Hoff
Raul Martinez	Stephen Wood
Joan Waldock	

1. Roll Call, Introductions, and Announcements  
Roll was called. Ms. Berry determined a quorum was present.
2. Public Comment  
There was no public comment.
3. Approval of Minutes from the December 13, 2017 Meeting  
Mr. Robeck moved to approve the minutes from the December meeting. Ms. Everett seconded the motion. The motion passed unanimously.
4. Standing Informational Items:
  - Chair's Report  
Ms. Berry had no report.
  - CASAT Report  
Ms. Berry spoke briefly about the Nevada Behavioral Health Association and certification of their prevention and peer support specialists. She reported that of the 111 peer support specialist applications, 89 were accepted. For prevention—40 applications were reviewed; 29 were accepted and certified.  
She reported Governor Sandoval was holding an Opioid Accountability Taskforce meeting on February 16 at which all things opioid related would be discussed. She stated the Board of Medical Examiners would provide an update on what has been done in the rollout of the Controlled Substances Prevention Act and on dollars received for the opioid crisis. She added that a focus group/update would meet on February 20 to talk about what happened at the July Medication-Assisted Treatment (MAT) extension meeting, further updating the community on what would happen in year two of the State Targeted Response (STR) project.
  - Substance Abuse Prevention and Treatment Agency (SAPTA) Report  
Mr. Erickson stated that SAPTA has organized program staff in a way similar to the way the State did with its regional coordinators and regional behavioral health boards. He explained that staff have been assigned to specific entities and would make visits to the agencies they cover. J'Amie Frederick was assigned Adelson Clinic, Bridge Counseling, Community Counseling Center of Southern Nevada, Carson City Community Counseling Center, Foundations for Recovery, and Tahoe Youth and Family Services. Sara Weaver was assigned Bristlecone Family Resources, Step 1, Step 2, and the Empowerment Center. Darren Guzzetta will work with China Spring and on special projects. Jessica Hoff will be working with HELP of Southern Nevada, all locations of New Frontier, Rural Nevada Counseling, and WestCare. Auralie Jensen will be working with Quest Counseling, Ridge House, The Life Change Center, and Vitality Unlimited. He pointed out that an issue that cannot be solved by a program analyst could be referred to Kendra Furlong, Kyle Devine, or him.  
He said primary contacts for the coalitions would be Meg Matta, Bill Kirby, and Mr. Erickson. Mr. Kirby has been assigned CARE Coalition, Churchill Community Coalition, Frontier Community Coalition, Nevada Community Prevention Coalition, NyE Communities Coalition, PACT Coalition, and Partners Allied for Community Excellence (PACE). Ms. Matta will work with Healthy Communities Coalition, Join Together Northern Nevada, Nevada Statewide Coalition Partnership, Partnership of Douglas County, and Partnership Carson City. He reported their goal would be to have these specialists responsible for full implementation on all grants. He stated they would be thinking ahead as a team so there should not be any retro subgrants, noting agencies should receive communications from SAPTA earlier than in the past so the subgrants can move forward and be in planning phases—ready to go prior to the October 1 or July 1 deadline.

5. Presentations from Potential New Members Organizations Should Vacant Positions Arise

Mr. Firestone stated that The Life Change Center would like to be considered for a SAPTA Advisory Board role. He said his agency would be a great addition to this team because its MAT Opioid Treatment Program (OTP) type is unique. Currently, about 4,200 patients are being served by OTP in the state. Life Change Center, funded by SAPTA, is part of the State Targeted Response (STR) to the Opioid Crisis grant. His agency could help guide the State in some of the issues with the opioid problem.

Ms. Berry explained that potential new members were asked to be here today to give the Advisory Board a sense of who would be interested if open positions arise. She stated that people presenting their agencies today regularly attended meetings, were interested and active in the field, and were ready to take on the challenge of being a member.

Mr. Firestone added that his agency was part of the Nevada Opioid Treatment Association (NOTA), and would represent them at these meetings.

Ms. Smith said Rural Nevada Counseling was based in Lyon County, serving the entire county with Levels 1 and 2.1, transitional housing, MAT, drug court services, and co-occurring disorder (COD) treatment at locations in Dayton, Silver Springs, Fernley, and Yerington. She noted the current population of 190,000 for Lyon County was expected to grow in population as USA Parkway has opened, providing a quick commute from Lyon County to Reno. Her organization is continuing to build capacity with the anticipated growth. They currently have one house and hope to add one for women, as well as smaller units for clients—adding 20 beds for residential. She said they would be working with The Life Change Center in bringing methadone to the community and that they offer suboxone. She stated their hope to open a house for pregnant women and women with newborns. She expressed a commitment to being present at meetings, either by phone or in person.

Ms. Basagoitia of Carson City Community Counseling expressed interest in becoming more active in these meetings. She added she was currently the treatment coordinator for the Western Nevada Regional Drug Court covering Carson City, Douglas County, and Hawthorne. She said she also managed the medication-assisted treatment court in Carson City and Douglas County, working closely with Dr. Krivan in treating clients with suboxone.

Ms. Zeller stated that Churchill Community Coalition has been involved in prevention since 2001, partnering with the Nevada Statewide Coalition Partnership and other groups in treatment, prevention, and intervention. She mentioned they have worked with SAPTA since the current funding started in 2001. They have been part of the Regional Behavioral Task Force, educating Nevada congressmen and senators on funding needed for prevention and intervention treatment. They have also been involved with the northern Nevada tribes and with the police and sheriffs association. She noted they have trainers working in the community health worker program. They have worked with economic development in Fallon and in the state to help others understand how prevention, treatment, and intervention funds have been used. She stated that while serving on the Governor's Marijuana Task Force in 2016 she learned to listen to everyone's point of view, even those she disagreed with. The coalition has been working with the Office of the Attorney General. Those partnerships, funding, and even conversations give them opportunities to point out needs in Nevada. She would be able to take information from Advisory Board meetings back to those meetings, pointing out the gaps, the services needed, and funding needs.

Ms. McDonald said she was the new director of Partnership Carson City, but has worked with coalitions for the past seven years. She stated her coalition would like to be considered as a potential Board member as Carson City is the hub for northern Nevada service agencies. She pointed out that her coalition had a diverse connection with service agencies in Carson City and the surrounding area because all are partners who understand each other. She reported that her office was filled with young staff with different visions and views that might be of value with potential strategies and the changing funding stream ideas. Not only would they be of value to the Board, but Board members could provide their expertise in what Partnership Carson City does and how it grows as a coalition.

Ms. Anderson spoke on behalf of CARE Coalition, saying her agency would like to be considered. She stated she was a fairly new coalition director coming from a background of 20-plus years in prevention. She has worked with Clark County youth diversion programs and with city and county members to enact local ordinances when bills could not get through the legislature.

Ms. Duff from NyE Communities Coalition spoke on behalf of Stacy Smith. She said their organization was interested in being considered for a seat on this Board in order to work with them to further prevention and treatment efforts for Nevada. She stated they were committed to having a representative attend meetings. One benefit they could bring to the Advisory Board is representation for rural Nevada. Their coalition serves Nye, Lincoln, and Esmeralda Counties, focusing on providing prevention programming. They have been serving their rural area since 2001. Another benefit NyE could offer is Stacy Smith's experience as a licensed drug and alcohol counselor in both treatment and prevention.

Ms. Gustafson of Foundation for Recovery said her agency is a recovery organization that has been receiving a treatment grant. She stated that her organization would bring a unique perspective for the recovery community that is not currently represented on the Advisory Board.

Leo Magrdichian from WestCare pointed out that his organization is referred to in agenda item 8. He made a commitment to the Advisory Board to attend meetings from this point forward. The previous WestCare representative is no longer with them, which might explain the agency's lack of attendance. He stated he served as the director of the Harris Spring Ranch which receives SAPTA funding.

Ms. Dalluhn asked if someone could speak to the awards for adolescent transitional housing funding for Quest and Ridge House. Ms. Furlong reported that Mr. Devine received approval from Ms. Peek the previous day, so approval for the adolescent subgrants should go forward without making a modification to the installation of any sprinklers or any Americans with Disabilities Act (ADA) modifications. Since they now have approval, she would expect things to move quickly. She said she would check with the contract unit to see if any additional information was needed. The retro letter for Quest was approved; they were checking to see if Ridge House's funding would go back to February 1.

Ms. Gustafson asked if there was information about the naloxone purchase made by the State. Ms. Berry replied that the purchase was completed. Integrated Opioid Treatment and Recovery Centers received naloxone in the quantities they requested and have started to distribute it. The Center for Behavioral Health has already begun distribution of naloxone. She added that all purchases for law enforcement from the Attorney General's fund have been made. Law enforcement should be receiving the orders shortly. She said they held those back until Terry Kerns, the statewide opioid coordinator with the Attorney General's Office, could put additional policies and procedures in place showing that law enforcement organizations have internal policy to determine how they distribute naloxone—whether they distribute it for personal protective use or disseminate it within the community so that if asked how law enforcement distributed or disseminated the naloxone they can show how it was done. She added that Southern Nevada Health was working on funding from the Comprehensive Addiction and Recovery Act (CARA) and were putting together their evaluation tool and should be purchasing naloxone soon.

Ms. DeLett-Snyder asked if The Life Change Center was going to be receiving the naloxone. Mr. Firestone said they have received 96 kits, each containing 2 doses. He added his team was ready to distribute the kits into the hands of people involved in substance abuse treatment for opioid addiction because those people could reach many who might overdose. Distribution should have begun February 16. Ms. DeLett-Snyder asked how many units total were requested for Washoe County. Ms. Berry replied she asked Opioid Treatment and Recovery Centers to forecast anticipated usage for six months. They would be able to submit new orders at any time, spending up to \$378,000—the amount set aside for STR funds for the Integrated Opioid Treatment and Recovery Centers. She stated she did not want to overpurchase. \$72,000 of the Opioid Treatment and Recovery Centers' funds and \$87,000 of Attorney General's funds have been spent down.

Ms. DeLett-Snyder asked what the broad strategy was for the other treatment agencies in the north. Ms. Berry replied that the other agencies can request naloxone from Life Change Center—that is internal to the Life Change Center. Ms. Berry added the Integrated Opioid Treatment and Recovery Centers should be getting information out to the agencies. Mr. Firestone explained their initial strategy was to get naloxone kits in the hands of folks that were abusing drugs. He said he would talk with his team about reaching out to agencies that might need naloxone. Ms. Gustafson asked about the shelf life of naloxone. Ms. Berry reported that naloxone expires two years from the point of manufacture. The naloxone the State purchased was manufactured in November 2017, so will expire November 2019. She said shelf life was one reason she did not want to overpurchase. Ms. Gustafson noted that the Surgeon General of the United States was looking to extend the shelf life on this product. Currently, the expiration date is determined by the manufacturer. Ms. Ross asked if an update on the STR grant could become a standing agenda item.

6. Approve Bylaws with Amended Changes from December 15, 2017

Ms. DeLett-Snyder said the Advisory Board looked at the bylaws in the last meeting. Mr. Martinez made the few wording changes the Nomination Committee recommended for consistency in replacing chair and vice chair with co-chairs. Ms. DeLett-Snyder moved to approve the amended bylaws. Ms. Pearce seconded the motion. The motion passed unanimously.

7. Approve Recommendations for Co-Chairs

Ms. DeLett-Snyder and the Nomination Committee recommended that Lana Robards and David Robeck serve as co-chairs, representing the north and the south. Mr. Robeck stated that the Advisory Board is an important tool for all the agencies in Nevada. He said he and Ms. Robards work well together and would represent north and south, rural and urban. Ms. Everett moved to accept the slate. Mr. Dixon seconded the motion. The motion passed unanimously.

8. Approve Recommendations Regarding Existing Member Organizations Who Violated Attendance Requirements in 2017

Ms. Berry reported that the Nominations Committee reviewed the attendance of members, determining that several agencies were in violation of the attendance policy:

- Central Lyon Youth Connections (Sub-recipient of Healthy Communities Coalition)
- Community Counseling Center
- Frontier Community Coalition
- WestCare

She stated that Michelle Watkins from Central Lyon Youth Connects submitted her resignation from the Board. Patrick Bozarth from Community Counseling Center said he wanted to continue on the Board. Pauline Salla Smith pointed out that she attended the October meeting, but missed the December one. She said she would continue attending. Mr. Magrdichian spoke earlier about his commitment to attend meetings on behalf of WestCare.

Ms. Madson from Healthy Communities Coalition asked if she could step in for Central Lyon Youth Connections, as it is one of her coalition's subgrantees. Ms. Robards replied that the seat belonged to Central Lyon Youth Connections and would go with the organization. She encouraged members to make sure to send proxies when they could not be present at a meeting so that they are represented.

9. Approve Recommendations of Potential New Member Organizations to Fill Vacant SAPTA Advisory Board Positions

Ms. DeLett-Snyder said the Nomination Committee would like to replace the vacant prevention agency seat with another prevention agency. She moved to replace Central Lyon Youth

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Connections with Churchill Community Coalition as they are both rural coalitions. Ms. Ross seconded the motion. The motion passed unanimously.

Ms. Berry stated that the Board would monitor attendance for all members. Mr. Robeck noted that the agencies that did not meet attendance requirements the past year should confirm in writing their desire to remain on the Board. Ms. Berry said the written communication should be addressed to the co-chairs. Ms. Berry pointed out that if members knew they could not attend a meeting and could not send a proxy they could let the co-chairs know so the absence would be viewed as excused. Ms. Everett asked where she could get contact information for the list of members. Mr. Martinez said he would send it out to all members.

10. Public Comment

Ms. Ross mentioned there was a presentation on open meeting law made by the Attorney General's office at the Regional Behavioral Health Board meeting. Since there are new members on the Advisory Board, she thought it would be helpful for this Board to have a training on open meeting law. She asked if such a presentation could be considered for the agenda for the April meeting. Ms. Berry said she thought it was a great idea.

Ms. DeLett-Snyder expressed appreciation to Ms. Berry for serving as chair.

11. Adjourn

Ms. Everett moved to adjourn. Mr. Robeck seconded the motion. The motion passed. The meeting adjourned at 9:57 a.m.